

The background is a dark teal gradient. In the corners, there are decorative white line-art elements resembling circuit traces or neural network connections, with small circles at the end of the lines.

# *TnCIS Circuit and General Sessions*

- *Updates and Changes*

- TnCIS updates are implemented by Software Deployment at LGC, if you haven't been receiving notification of updates please speak with phone support or email Jim Self at [jimself@localgovcorp.com](mailto:jimself@localgovcorp.com).
- Most offices only submit the Clerk and Chief Deputy to receive emails. A good time to add someone to the list is at the time a user is added.
- Updates normally occur on the weekend, in the evening, so as not to interrupt normal office hours.
- Jim notifies the sites being updated typically a couple of days ahead of time, so they are aware of the updates.
- The notification email will have an attachment with the URN (User Release Notes) containing the History / Solution for each item in the update.

TnCIS UPDATES  
LOCAL GOVERNMENT CORPORATION-SOFTWARE DEPLOYMENT  
Contact Information-(LGC) 800-737-1826

[www.lgdpc.com](http://www.lgdpc.com)

5.0 Release

DATE 3/19/2022

**History / Solution** - The Violation Date has been added to the Drug Offender Report. The new field has been placed above the existing Arrest Date field. (935-07661)

**History / Solution** - REPORTS-The "Payment Agreement Report" has been modified to allow selection of Case Sub Types. A Court Type dropdown will have the options of All, Civil or Criminal. "All" will default all case subtypes, Civil will allow selection of Civil subtypes, and Criminal will allow selection of Criminal Subtypes. (6195-07670)

The Violation Date has been added to the "Drug Offender Report". The new field has been placed above the existing Arrest Date field.

Date: 4/11/2022 12:19:03PM

User: lgdeb

Bledsoe Co. General Sessions

Drug Offender Report

12/01/2021 thru 04/11/2022

Disposition Date	Defendant Name DL State - Number	Case Number	DOB/SSN/Sex	Count	Viol. Date Arrest Date	Original TCA Code - Desc Amended TCA Code - Desc	Disposition Type
12/08/2021	Deborah L. Bice 2655927308	4GS1-2021-CR-306	02/16/1908 265-55-7308 Female	2	07/29/2021 07/30/2021	39-17-434 (b) - METH - POSSESS OR CASUAL EXCHANGE	Guilty As Charged
12/08/2021	Ron A Mounce 7813780418	4GS1-2021-CR-70	07/18/1918 781-13-0418 Male	2	02/23/2021 02/24/2021	39-17-434 (b) - METH - POSSESS OR CASUAL EXCHANGE	Guilty As Charged

"Payment Agreement Report" has been modified to allow selection of Case Sub Types. A Court Type dropdown will have the options of All, Civil or Criminal. "All" will default all case subtypes, Civil will allow selection of Civil subtypes, and Criminal will allow selection of Criminal subtypes.

The screenshot displays a software interface for generating a "Payment Agreement Report". The interface includes several filter sections:

- Agreement Date:** Fields for "From Agreement Date:" and "Thru Agreement Date:".
- Next Due Date:** Fields for "From Next Due Date:" and "Thru Next Due Date:".
- Suspension Date:** Fields for "From Suspension Date:" and "Thru Suspension Date:".
- Sort Criteria:** A "Sort By:" dropdown menu currently set to "(Select one)".
- Case Sub Type:** A dropdown menu set to "Criminal". Below it is a list of subtypes with checkboxes:
  - Select/Deselect All Case Sub Types
  - Criminal
  - Juvenile Criminal
  - Juvenile Traffic
  - JV Disciplinary Board
  - Traffic
- Additional Options:** Checkboxes for "Display Active Only" (checked) and "Only include payment agreements with a Suspension Date" (unchecked).

At the bottom right, there are buttons for "Print", "Export", and "Cancel". A green arrow points from the text above to the "Case Sub Type" dropdown menu.

Date: 4/11/2022 12:43:30PM

User: lgdeb

Bledsoe Co. General Sessions

Payment Agreement Report

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<u>Case Number</u>	<u>Party Name</u>	<u>Active</u>	<u>Schedule</u>	<u>Agreement Date</u>	<u>Next Due</u>	<u>Suspension Date</u>	<u>Amount</u>
4GS1-2013-CR-657	Paige Hidgon	Y	Monthly	01/06/2021	10/06/2021	10/06/2021	\$20.00

An option has been added to print the Docket Trial Balance from within a Case. Print Docket Trial Balance hyperlink has been added to Trial Balance option within the case.

Case Number:	4GS1-2021-CV-11149	
Style Of Case:	Kristi D. McCoy	
GL Account	Description	Balance
904-26100	Court Funds And Costs	\$42.00
<a href="#">Print Docket Trial Balance</a>		Total Debit Amount: <b>\$0.00</b> Total Credit Amount: <b>\$42.00</b> Total Balance Amount: <b>\$42.00</b>
		Close

Date: 4/25/2022 3:28:56PM

User: lgdeb

Bledsoe Co. General Sessions

Docket Trial Balance Report

For Case: 4GS1-2021-CV-11149

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G/L Account	Date	Description	Type	Transaction Transaction	Beginning Balance	Debit Amount	Credit Amount	Balance
Case: 4GS1-2021-CV-11149	Kristi D. McCoy							
904-26100		Court Funds And Costs						
	04/30/2021	James Mascair, Plaintiff	Receipt	23734			\$42.00	-\$42.00




The "pre-check writer register" report has been updated to show "negative balance being applied to ledger" flag when an EOM check has a negative GL account on the report. This will allow you to make changes to prevent including a negative balance on the EOM checks. If you see a negative balance on your EOM report please contact LGC immediately for a solution

Pre-Check Writer Register  
For The Period Ending 04/30/2022

User: lgjill

Payee Name	Case Number	Disbursement Number	Date	Check Due Date	Receipt#	Check Comment	Amount
Bank Name: Mountain Springs Bottler		Bank Acct#: 377495678					
██████████ COUNTY TRUSTEE	EOM Disbursement(s)						
	905-24140						\$23.75
	905-24140-JBLDG						\$70.00
	905-24360					** Negative Balance Being Applied To Ledger **	-\$40.00
	905-24360-DP					** Negative Balance Being Applied To Ledger **	-\$2.00
	905-29900						\$228.83
	905-29900-DATA						\$4.00
<b>Total for CLAIBORNE COUNTY</b>							\$284.58
Commission:							-\$4.23
<b>Check Amount:</b>							\$280.35
Department of Revenue	EOM Disbursement(s)						
	905-23111						\$23.75
<b>Total for Department of Revenue:</b>							\$23.75
Commission:							-\$1.60
<b>Check Amount:</b>							\$22.15
<b>Total for Bank Account:</b>							\$302.50
<b>Total Check Amount:</b>							\$302.50



IN ORDER TO IMPROVE THE RUN TIME OF THE TRANSFER OF FUNDS REPORT, CHANGES WERE MADE TO ENABLE A DATE RANGE FOR THIS REPORT. ALSO, THE REPORT WILL NOW INCLUDE A FIELD FOR "TRANSFERRED BY".

The image shows a software dialog box titled "Report". It contains several input fields for defining report criteria. The "Selection Criteria" field is empty. Under "Transfer Date", the "From Date:" field contains "4/1/2022" and the "Thru Date:" field contains "4/30/2022", both with red asterisks to their right. Under "Transfer Number", the "From Number:" and "Thru Number:" fields are empty. At the bottom, there are three buttons: "Print", "Export", and "Cancel".

Field	Value	Notes
Selection Criteria		
Transfer Date		
From Date:	4/1/2022	*
Thru Date:	4/30/2022	*
Transfer Number		
From Number:		
Thru Number:		

Buttons: Print, Export, Cancel

Date: 4/11/2022 2:23:05PM

Bledsoe Co. General Sessions

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User: lgdeb

**Transfer Of Funds Report**

4/1/2022 Thru 4/30/2022

Transaction Number	Transaction Date	Transferred By	Case Number / Style	Transfer From / To	From Amount	To Amount
60	04/11/2022	lgdeb	4GS1-2022-CV-11304-Kimberly Bank	Service Fee - Non-Collections - Service Fee Data - Bledsoe	\$-2.00	
				Service Fee - Non-Collections - Service Fee for Non-Collections -	\$-40.00	
				Service Fee - Non-Collections - Service Fee Data - Cumberland		\$2.00
				Service Fee - Non-Collections - Service Fee for Non-Collections -		\$40.00
<b>Total For Transfer:</b>					\$-42.00	\$42.00
<b>Grand Total:</b>					\$-42.00	\$42.00

Comptroller's office made a request: The username of the individual who performed the transfers should be documented on the "Transfer of Funds Report." Modifications have been made to the "Transfer of Funds Report" to include Transferred By user.

Date: 4/11/2022 2:23:05PM

Bledsoe Co. General Sessions

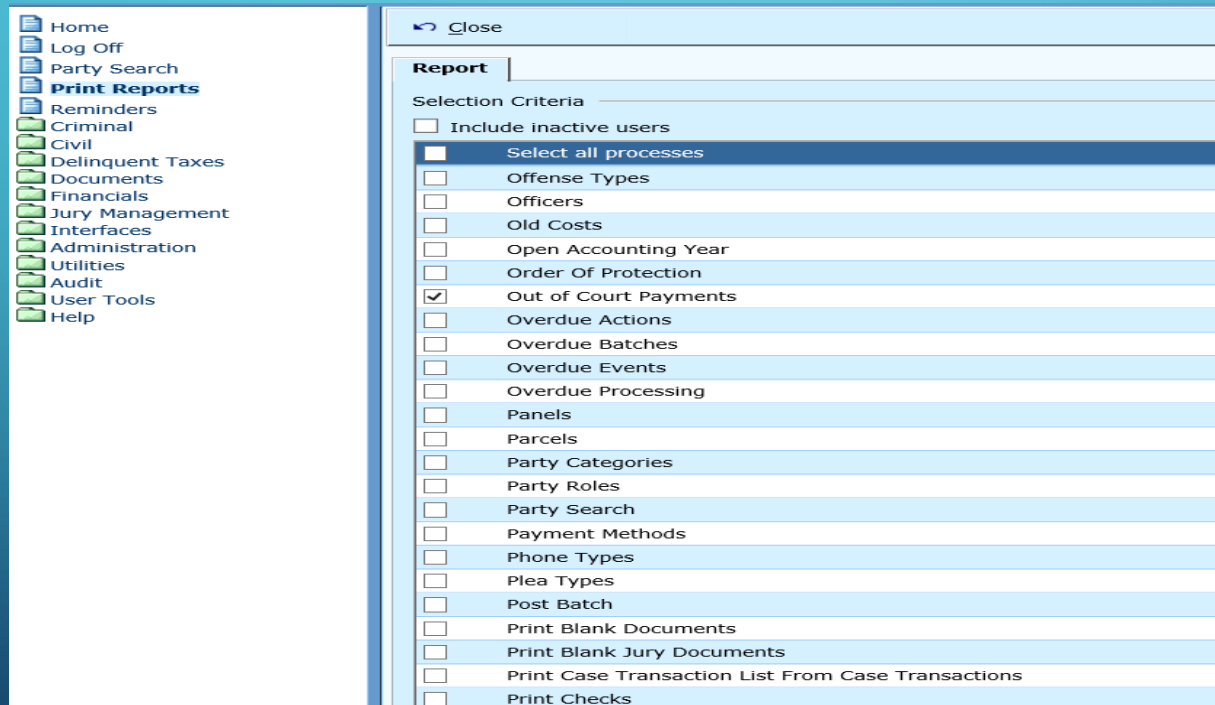
Page 1 of 2

User: lgdeb

**Transfer Of Funds Report**  
4/1/2022 Thru 4/30/2022

Transaction Number	Transaction Date	Transferred By	Case Number / Style	Transfer From / To	From Amount	To Amount
60	04/11/2022	lgdeb	4GS1-2022-CV-11304-Kimberly Bank	Service Fee - Non-Collections - Service Fee Data - Bledsoe	\$-2.00	
				Service Fee - Non-Collections - Service Fee for Non-Collections -	\$-40.00	
				Service Fee - Non-Collections - Service Fee Data - Cumberland		\$2.00
				Service Fee - Non-Collections - Service Fee for Non-Collections -		\$40.00
<b>Total For Transfer:</b>					\$-42.00	\$42.00
<b>Grand Total:</b>					\$-42.00	\$42.00

A new "User Permission report" has been created that will allow selection of one (or more) user permissions to be selected and show which users have that permissions



Date: 4/19/2022 9:40:22AM


User: lgdeb

User Permissions Report  
Bledsoe Co. General Sessions

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User	Execute	Add	Change	Delete
<b>Out of Court Payments</b>				
Alicia Akin	Y			
Katelynn B	Y			
Michael Walker	Y			
Phyllis Lee	Y			
Rhonda Sills	Y			
Samantha Ellis	Y			

Dept. of Revenue forms has always stated the due date as the 15<sup>th</sup> of the month. If the 15<sup>th</sup> falls on a weekend, the Monday following the 15<sup>th</sup> was considered the last day to submit without being penalized. Modification has been made to the DOR report to update the State Lit process to check whether or not the due date falls on a weekend and adjusts the calculated dates accordingly.

The image features a dark blue background with decorative white circuit-like lines in the corners. These lines consist of straight segments connected by small circles, resembling a stylized PCB or network diagram. The lines are positioned in the top-left, top-right, bottom-left, and bottom-right corners, framing the central text.

Currently "Important" reminders have a red text color which is hard to read on the dark blue background. Modifications have been made to reminder list so that "Important" reminders will have a white text color when highlighted.



TestTnCISCSC Remind

Close Add New New Search Print...

Search by: Date 1 - 12 of 12 [Prey](#) [Next](#)

From Date: 6/1/2010 [Find Now](#) [Print Reminders](#)

Thru Date:

Type: (All)  Active Only

Date	Type	Notes	Active
		Solution-Enhancements to form functionality have been added to facilitate this need and to keep the clerks from having to make excessive amount of entries. (4878)	
7/27/2010	Other	<p>Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.</p> <p><b>History-RECEIPTING-</b>An issues exists with the receipting when a user opens the receipt process to receipt and another user using a different computer closes out the receipt batch/cash drawer. The first user receipt batch is loaded at that time with a valid batch not realizing that they are creating a receipt for that now closed receipt batch.  <b>Solution-</b>The Receipt process will now verify that the receipt batch is valid when the user clicks "Finish" to ensure that it does not allow receipts to be created after a cash drawer is balanced and closed.( 4879)</p> <p><b>History-DISPOSITIONS-</b>The Automatic Disposition Process is not checking the amount due when receipting. In instances when the full amount is not paid the process is disposing the charges and resulting the hearings.  <b>Solution-</b>The Automatic Disposition and resulting process that the receipt wizard uses has been changed to handle these issues. The process will analyze the money the user is applying and determine if the charge should be disposed based upon having all money paid on it. (4994)</p> <p><b>History-DISPOSITIONS-</b>The Automatic Disposition receipting process will throw an error for Amended TCAs.  <b>Solution-</b>Modifications have been made to correct this issue. (4989)</p> <p><b>History- DISPOSITIONS -</b>The Automatic Disposition process needs to allow user interaction and review during receipting.  <b>Solution-</b>The Automatic Disposition process has been modified to change how the disposition/hearing information is populated and allow the user interaction from a summary screen to allow them to check/uncheck which items should be disposed/resulted. The process will allow corrections and allow the user to be able to click on the offending charge /hearing which will display a hyperlink to allow editing. (4935)</p> <p><b>History-DOS-</b>The Department of Safety transfer process needs to be reviewed in regards to the error trapping for WINSCP. Currently, if the DOS transfer failed, it was still reported in the software that the transfer was successful.  <b>Solution-</b>Modifications have been made to improve the error trapping for WinSCP. The process will notify the user if the DOS transfer fails. (5013)</p>	Yes
7/29/2010	Other	<p>Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.</p> <p><b>History-REPORTS-(State Litigation)-</b>Changes need to be made to the fee amounts on Line 8 &amp; 9 on the PRV 414 State Litigation Report. An OP Bond Forfeiture Fee needs to be added to Criminal Fees.  <b>Solution-</b>The State Litigation Report will now reflect the fee changes on to the Blood and Alcohol Testing Fee</p>	Yes

TestTnCISCSC Reminder

Close Add New New Search Print...

Search by: Date 1 - 12 of 12 [Prey](#) [Next](#)

From Date: 6/1/2010 [Find Now](#) [Print Reminders](#)

Thru Date:

Type: (All)  Active Only

Date	Type	Notes	Active
		Solution-Enhancements to form functionality have been added to facilitate this need and to keep the clerks from having to make excessive amount of entries. (4878)	
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7/29/2010	Other	<p>Your TnCIS software has been updated. Please check your email or the TnCIS Clerks Website for information about the changes.</p> <p><b>History-REPORTS-(State Litigation)-</b>Changes need to be made to the fee amounts on Line 8 &amp; 9 on the PRV 414 State Litigation Report. An OP Bond Forfeiture Fee needs to be added to Criminal Fees.  <b>Solution-</b>The State Litigation Report will now reflect the fee changes on to the Blood and Alcohol Testing Fee</p>	Yes

## Changes to row highlighting for TnCIS searches

This shows what the row highlighting currently looks like in TnCIS when the search list includes confidential / sealed cases (or a case with a non-public party):

Case Number	Case Sub Type	Filing Date	Status	Status Date	Style of Case
42GS1-2019-CV-190	CD	12/27/2019	Disposed	3/11/2020	TENNESSEE con
42GS1-2019-CV-189	CD	12/27/2019	Open	12/27/2019	Coporporation S. Bank
42GS1-2019-CV-188	CD	12/23/2019	Open	12/23/2019	Clerk N.A. Citi Mastercard vs Caitlynn J. Rozelle
42GS1-2019-CV-187	CD	12/23/2019	Open	12/23/2019	Faye's of Children Services In the matter of: Faith &
42GS1-2019-CV-186	CD	12/20/2019	Disposed	3/11/2020	Morgan County Fire Dept
42GS1-2019-CV-185	CD	12/19/2019	Open	12/19/2019	Houston Bank
42GS1-2019-CV-184	CD	12/12/2019	Disposed	8/12/2021	Janice Martinez
42GS1-2019-CV-183	CD	12/11/2019	Disposed	2/11/2020	Katie R. Pendergrass
42GS1-2019-CV-182	CD	12/10/2019	Disposed	12/27/2019	Scott Clark
42GS1-2019-CV-181	CD	12/10/2019	Open	12/10/2019	State Concrete vs Lisa Mathis
42GS1-2019-CV-180	CD	12/9/2019	Disposed	1/21/2020	PCA Inc.

This shows how the row highlighting has been changed to make the text easier to read while still maintaining a simple way to identify that the case is either confidential or sealed (or has a non-public party associated):

Case Number	Case Sub Type	Filing Date	Status	Status Date	Style of Case
42GS1-2019-CV-190	CD	12/27/2019	Disposed	3/11/2020	TENNESSEE con
42GS1-2019-CV-189	CD	12/27/2019	Open	12/27/2019	Coporporation S. Bank
42GS1-2019-CV-188	CD	12/23/2019	Open	12/23/2019	Clerk N.A. Citi Mastercard vs Caitlynn J. Rozelle
42GS1-2019-CV-187	CD	12/23/2019	Open	12/23/2019	Faye's of Children Services In the matter of: Faith &
42GS1-2019-CV-186	CD	12/20/2019	Disposed	3/11/2020	Morgan County Fire Dept
42GS1-2019-CV-185	CD	12/19/2019	Open	12/19/2019	Houston Bank
42GS1-2019-CV-184	CD	12/12/2019	Disposed	8/12/2021	Janice Martinez
42GS1-2019-CV-183	CD	12/11/2019	Disposed	2/11/2020	Katie R. Pendergrass
42GS1-2019-CV-182	CD	12/10/2019	Disposed	12/27/2019	Scott Clark
42GS1-2019-CV-181	CD	12/10/2019	Open	12/10/2019	State Concrete vs Lisa Mathis
42GS1-2019-CV-180	CD	12/9/2019	Disposed	1/21/2020	PCA Inc.