

FY2021-22

# Access & Visitation

Application Webinar

Grants Team

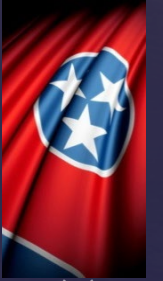
August 2021



- Welcome
- AOC Grants Team
- General Grant Information
- Overview of Access & Visitation
- Application Documents
- Q&A
- Reminder of Important Deadlines



# AOC Grants Team



- Anne-Louise Wirthlin
  - [anne.louise.wirthlin@tncourts.gov](mailto:anne.louise.wirthlin@tncourts.gov)
- John Jefferson
  - [john.jefferson@tncourts.gov](mailto:john.jefferson@tncourts.gov)
  - Access & Visitation programmatic questions
- Zachary Polen
  - [zachary.polen@tncourts.gov](mailto:zachary.polen@tncourts.gov)
  - Invoicing and reporting questions

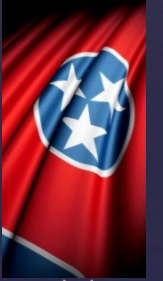
Applicants and Grantees must submit application materials and monthly invoices and reports to [Grants@tncourts.gov](mailto:Grants@tncourts.gov).

We encourage everyone to direct all grant-related questions to [Grants@tncourts.gov](mailto:Grants@tncourts.gov), as all team members have access to this inbox.



# General Grant Information

- AOC Grants Web Page
  - <http://www.tncourts.gov/programs/rfpsgrants>
- Application Deadline:
  - Friday, August 27, 2021
  - By 4:30 PM Central
- How to submit application:
  - **Email only** to [Grants@tncourts.gov](mailto:Grants@tncourts.gov)
- If applicant is incorporated, application must include:
  - Copy of corporation charter, and
  - Copy of IRS exemption letter



# General Grant Information

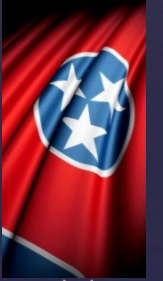
- **Judges:**
  - Grateful for your assistance and time as you send letters of support and sign applications!
  - Digital signatures emailed are perfectly acceptable and encouraged.
  - A separate Page #3 filled out and signed by a presiding judge works best.
  
- **Applicants:**
  - Submit completed Application digitally so the fillable text fields may be pulled out.
    - Type the data and hit “save” button.
    - Not a scanned in picture of the application.
  - Please fill out everything in the 12 page application.
    - Attach 2: Question 7 & 8 are missing fields. Just submit the info in 8 or separately.





## Access & Visitation

- Funding is made possible through the Federal Access and Visitation Grant administered through the Tennessee Department of Human Services (90% / 10% TN AOC)
- Allocated for the Tennessee's Access and Visitation Program, under provisions of section 469B of the Title IV-D of the Social Security Act
- Intended to address the needs of never-married parents, emphasizing parenting time issues of families and non-custodial parents in the Title IV-D program
- Services performed during Oct. 1, 2021 – Sept. 30, 2022.



https://www.tn.gov/humanservices/for-families/child-support-services.html

**TN** Department of **Human Services**


Search Human Services

Families ▾ Children ▾ Disability Services ▾ Adults ▾ Self-service Tools ▾ Need Help? ▾ Information and Resources ▾ News & Events ▾

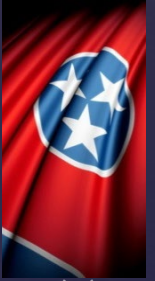
## Child Support

- Applying For Services
- Child Support Payment Information ^
  - Receiving Child Support
  - Paying Child Support
- Child Support Guidelines v
- Establishing Paternity
- Child Support Contacts
- Review and Adjustment
- Tennessee Voluntary Acknowledgment of Paternity Program (TN VAoP)
- Employer Services

# Child Support Program



[Pay Child Support Online](#)



<https://www.tn.gov/humanservices/for-families/child-support-services.html>

In Tennessee, the Department of Human Services administers the Child Support Program. Offices are located across the state in all 31 Judicial Districts. The services are provided through local district attorneys, DHS staff and private agencies under contract with the state.

If you are having difficulty obtaining child support for your child(ren) or wish to establish paternity of your child(ren), the Department of Human Services can help. The Child Support Program provides services that promote parental responsibility to meet the financial needs of children and their families.

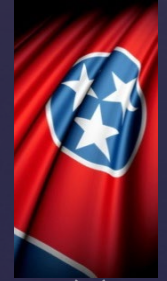
The following services are available through the Child Support Program:

- Location of a child's parent(s) for the purpose of obtaining support or establishing paternity,
- Establishment of paternity,
- Establishment and enforcement of child support orders,
- Establishment and enforcement of medical support,
- Collection and distribution of payments,
- Modification of child support orders, and
- Enforcement of spousal support orders, if child support is involved.

If you feel the Child Support Program would be beneficial to you and you would like to [apply online](#) or to speak with a child support professional, click [Child Support Offices](#) to find the office which serves the county in which you live. Staff will be glad to answer any questions you may have regarding the program. Frequently asked questions regarding the Child Support Program can be found [here](#).

*NOTE: The Child Support Program cannot help with civil matters such as divorce petitions, custody, or parenting time/visitation, nor can they provide legal advice on these issues. Contact the court clerk in your judicial district, local bar association or legal aid office to discuss how these matters can be addressed by the court.*

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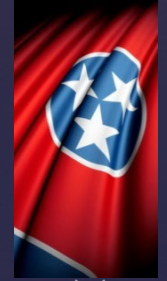
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- Enforcement of spousal support orders, if child support is involved.

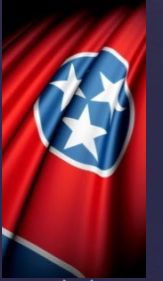
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# Types of Approved Initiatives for Grant Funding

- **Mediation** between never-married parents, non-custodial parents and/or caretakers; utilizing in-person, telephonic and online platforms
- **Parental education** for never-married parents, non-custodial parents and/or caretakers on co-parenting, development or parenting plans and/or other parental access and visitation issues (including conflict resolution related to access and visitation) utilizing in-person, telephonic and online platforms
- **Development of parenting plans** for never-married parents, non-custodial parents and/or caretakers, utilizing in-person, telephonic and online platforms;
- **Legal information or legal services for self-represented** litigants on parenting time issues for never-married, non-custodial parents, and/or
- **Supervised Visitation** with a court order. Please note: Awarded funds may not be used for supervised visitation in custodial cases.





Introduction

Residential Parenting Time

Day-to-Day Schedule

Holiday Schedule and  
Other School Free Days

Fall Vacation

Winter (Christmas) Vacation

Spring Vacation

Summer Vacation

Transportation  
Arrangements

Supervision of Parenting  
Time

Other Special Provisions

## Residential Parenting Schedule

What day of the week will the Primary Residential Parent's responsibility for the care of the child(ren) begin? \*

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday







## A CHAMPION FOR FAMILY RIGHTS

Are you an parent feeling frustrated or confused about your legal rights? We can help.

Get Help

A service made possible through partnership with and funding by the Tennessee Administrative Office of the Courts and Tennessee Department of Human Services' Access and Visitation Grant.

### FAMILY CHAMPION CAN HELP YOU

- Get information about protecting your rights as a parent
- Fill out Parenting Plan for Unmarried Couples

<https://www.familychampion.org/>

<https://help4tn.atjbot.org/availableInterviews>

<https://www.help4tn.org/>



help4tn.atjbot.org/availableInterviews

- Causation Letter**  
Interview to complete a Causation Letter for your Tennessee Workers' Comp
- Divorce with Children**  
No Description
- Fee Waiver**  
No Description
- Parenting Plan for Unmarried Couples**  
Interview to complete a Tennessee Parenting Plan for Unmarried Couples
- Petition for Benefit Determination**  
Interview to complete a Petition for Benefit Determination for your Tennessee
- Request for Expedited Hearing**  
Interview to complete a Request for Expedited Hearing for your Tennessee W

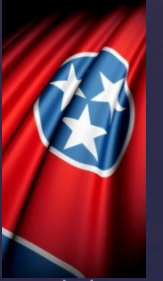
# Access & Visitation

## What types of initiatives have been approved in the past?

- Mediation services seeking to resolve parenting, visitation, and child support issues in order to help parties develop parenting agreements
- Legal clinic for low income or indigent self-represented never married parents with child access and visitation concerns
- Mediation, information, and practical instruction in the development of and filing of parenting plans
- Conducting legal clinics for self-represented parents
- Mediation and legal assistance for parenting and visitation in matters involving child support.

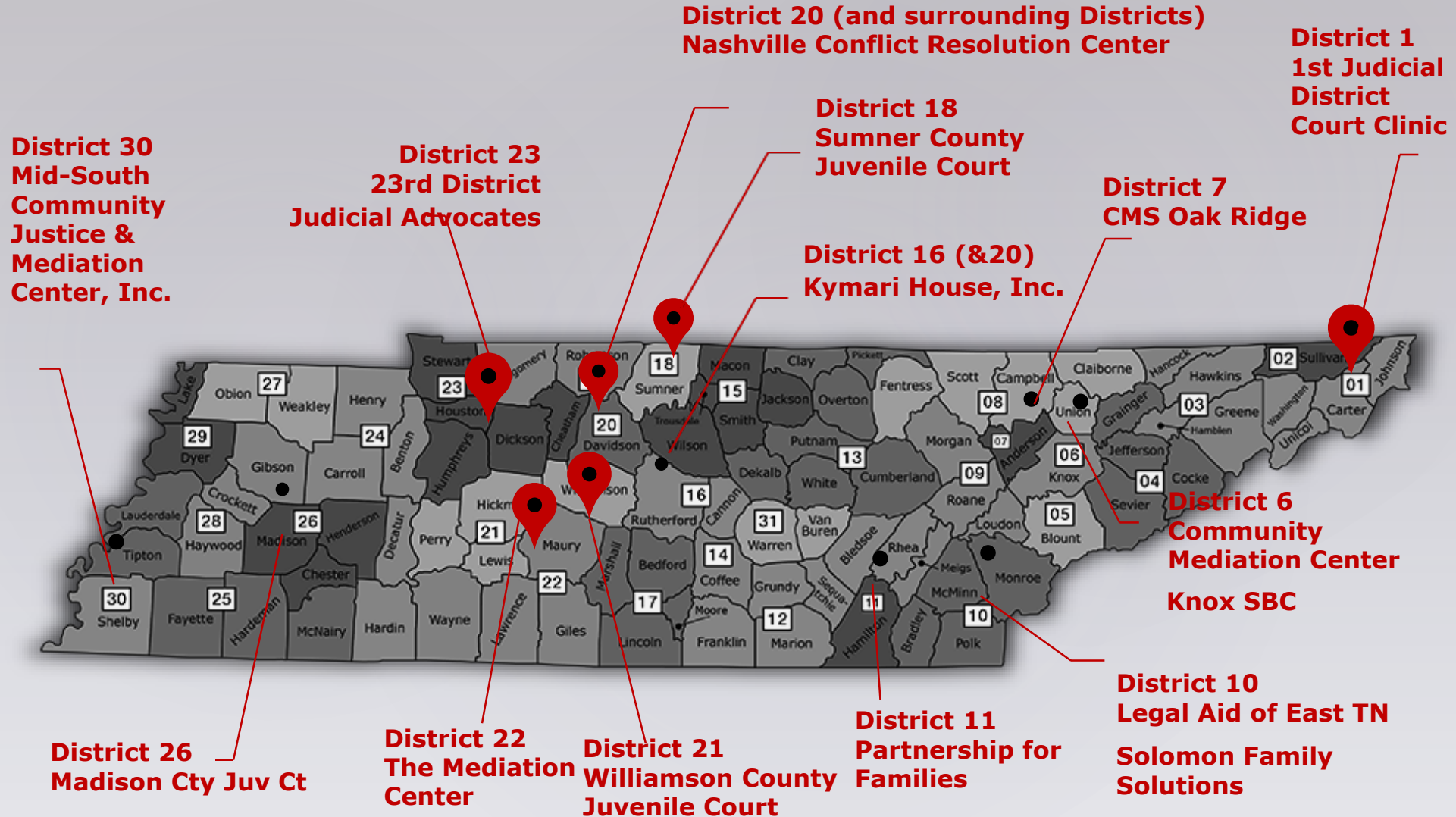
- List of Current grantees:

[https://tncourts.gov/sites/default/files/docs/access\\_visitation\\_grantee\\_list\\_fy\\_2020-2021 - 10-13-2020 final.pdf](https://tncourts.gov/sites/default/files/docs/access_visitation_grantee_list_fy_2020-2021_-_10-13-2020_final.pdf)





# 2020-2021 Access & Visitation





# Access & Visitation Eligibility of Applicants

- Applicant's services must **focus** on **never-married parents, caretakers and/or non-custodial parent**;
- Applicants must have the **support** of judicial personnel and magistrates at the local Juvenile Court **and/or** the court that handles child support order establishment cases
  - **and** a commitment from this court to **refer** never-married parents who need help developing a parenting time plan and obtaining a court order;
- Applicants must agree to use a client Intake Form provided by TN DHS;
- Applicants must be a **unit of government or a non-profit organization**;
- Applicants must be servicing communities within the state of **Tennessee**;
- Applicants *may* seek funding for existing initiatives or for new initiatives.



# Access & Visitation

## Application Documents Walkthrough



- Questions have not changed since last year.
- However, Attachment 1 Budget Line items consolidated to two.

### Payroll Expenditures Description:

Employee salaries and benefits, including overtime and insurance.

### Operational Expenditures Description:

Everything else that is not employee salaries and benefits - Grantee contract staff payments, travel, Office/Training Space, Utilities, Equipment, Office Supplies, Trainings, Insurance, Professional Dues/Fees, Marketing, Materials, etc.)



# Access & Visitation Q&A

**Previous Question:** There are a number of services listed in the grant. May we "unbundle" the initiatives and apply to provide mediation services, supervised visitation, etc. without applying to provide legal services or parent education?

**Answer:** Yes, one or more of the 5 services listed in the application is perfectly fine. We do not expect a grantee to do them all. Rather, do what fits the organization strengths and the community needs.  
(See: **Types of Approved Initiatives for Grant Funding**)

**Previous Question:** Is there a range of grant money that organizations such as our typically apply for?

**Answer :** We do not have a range, but based on last year most organizations received between \$5K & 10K and there were a few who received more.

# of people serviced, service area size, services provided, other grantees in the area, and application content all serve as considerations.





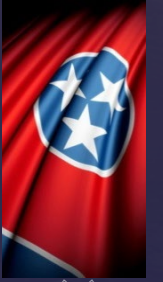
# Access & Visitation Q&A

Now questions from you !!



# Reminder of Important Deadlines

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  - <http://www.tncourts.gov/programs/rfpsgrants>



# Access & Visitation Intake Form



<b>Parent 1</b>							
<b>Name:</b>		First		Last			
<b>Contact Information:</b>		Street					
		City		State	Zip		
		Email		Telephone			
<b>Relationship to Child(ren)</b>	Mother <input type="checkbox"/>	Father <input type="checkbox"/>	Grandparent <input type="checkbox"/>	Other <input type="checkbox"/>			
How many children do you have in common with the other parent? <input type="text"/>							
Do you participate in the child support system?							
Yes, I am required to pay child support (NCP) <input type="checkbox"/>		Yes, I receive child support payments (CP) <input type="checkbox"/>		No <input type="checkbox"/>			
Case Number: <input type="text"/>		Case Number: <input type="text"/>					
What is your relationship to the other parent?							
Never married <input type="checkbox"/>	Married <input type="checkbox"/>	Separated <input type="checkbox"/>	Divorced <input type="checkbox"/>	Other <input type="checkbox"/>			
What is your race/ethnicity?							
American Indian/Alaskan Native <input type="checkbox"/>	Asian <input type="checkbox"/>	Black African American <input type="checkbox"/>	Hispanic or Latino <input type="checkbox"/>	Native Hawaiian or other Pacific Islander <input type="checkbox"/>	White <input type="checkbox"/>	Two or more races <input type="checkbox"/>	American Indian/Alaskan Native <input type="checkbox"/>
What is your annual income?							
Less than \$10,000 <input type="checkbox"/>	\$10,000 - \$19,999 <input type="checkbox"/>	\$20,000 - \$29,999 <input type="checkbox"/>	\$30,000 - \$39,999 <input type="checkbox"/>	\$40,000 and above <input type="checkbox"/>			
Who referred you to access and visitation services?							
Self <input type="checkbox"/>	Child Support Agency <input type="checkbox"/>	Court <input type="checkbox"/>	Domestic Violence Agency <input type="checkbox"/>	Child Protection <input type="checkbox"/>	Other <input type="checkbox"/>		
Is your participation in access and visitation services voluntary or required?							
Voluntary <input type="checkbox"/>			Required <input type="checkbox"/>				